



CAREER COUNSELLING AND PLACEMENT CELL

Functions of the Career Counseling and Placement cell

The primary function of the cell is to provide individual and group counselling to help students identify their strengths, interests, and career aspirations. Advising students on higher education options, competitive exams, and self-employment opportunities. Organizing workshops, seminars, and training programs to enhance students' employability skills, including communication, soft skills, personality development, and technical abilities. Coordinating with companies from various fields for pre-placement talks, presentations, and selection processes. Facilitating internships and industrial training programs to provide students with real-world experience.

Facilities of the Career Counseling and Placement cell

- 1) Dedicated Office Space
- 2) Computer and Internet Access For online aptitude tests, resume building workshops, online registration for placements, and accessing career-related resources on the internet.
- 3) Seminar Hall for conducting workshops, seminars, guest lectures, pre-placement talks, and group discussions. Equipped with audio-visual aids like projectors, screens, and sound systems.
- 4) Secure Storage for storing confidential materials like question papers.
- 5) Meeting Rooms access to meeting rooms for conducting individual and group counselling sessions.

Roles and Responsibilities

- 1) To research about the skills required by the students and planning for skill development activities.
- 2) To implement and monitor all placements related skill development activities.
- 3) To communicate with the potential recruiters regarding the student base available.

- 4) Providing targeted career information and resources to respective group of students according to their stream.
- 5) To provide opportunities to students according to their skill and knowledge level by organizing on-campus placement drives.
- 6) To provide resources and newspaper e.g. Employment News for the students regarding notices of various competitive examination and form fill up.

Committee Composition

- Chairperson
- Convener (two)
- Faculty Members (three)

Committee Members

S.NO.	Name	Designation
1.	Prof. (Dr.) Arijit Saha	Chairperson
2.	Dr. Sabitri Dutta	Convener
3.	Dr. Apurba Pahar	Member
4.	Dr. Shyamal Dalapati	Member
5.	Smt. Dipasree Roy	Member
6.	Sri. Ratul Nandi	Member

Annual Planner

Sl No.	Programme Details (2018-2023)	Date
1.	2nd Edition Career Awareness Programme	1.12.2018
2.	Career After Graduation	12.4.2019
3.	What Next After Graduation	17.2.2020
4.	Career After Covid 19	12.12.2021

5.	MBA as A Career	9.2.2022
6.	30 Hours Value Added Course On Professional Communication For Managers	28.8.2022- 25.9.2022
7.	Mega Career Awareness Program	7.11.2022
8.	One – Day Entrepreneurship Awareness Program	10.2.2023
9.	One – Day Seminar Future Trends And Career Opportunities In Remote Sensing And GIS	27.02.2023
10.	30-Hour Value-Added Course Artificial Intelligence And Machine Learning	26.2.2023- 26.03.2023
Programme Details(2023-2024)		
1.	An awareness program on Career opportunities and Skill development	02/01/2024
2.		
3.		
4.		
5.		
Programme Details(2024-2025)		
1.	Job Readiness at Your Fingertips with the Times Pro App	23/12/2024
2.	Job Placement Drive at TCS	13/1/2025
3.		
4.		
5.		